



The main toolbar is active in ALL views.

MOP

The MOP option has a description of each of the methods of payments (MOP) for your register.

- 1) From your main accounts view, select the 'MOP' option.

A / R	Category	Collection	Deal	EOD	InvenCount	MOP	Prod Code	Tank Charts
A/R Invoice	Chart/Accts	Contacts	Dept's	EOD Gas	Master	Notes	Purchases	TimeCard
Blue Law	Checks		Employee	FeeCharge	Menu	PLU	Softkey	

- 2) MOP represents the different methods of payments. Many methods of payment are already programmed into the software.
- 3) To add a new Method of payment click on one of the starred or empty fields. You can add up to 99 MOPs

Mop N	Mop Name	Mop C	Minimum Sale	Maxium Sale A	Force	Limit
1	CASH	Cash	.01	.00	N	.00
2	CHECK	Check	.00	.00	N	.00
3	CREDIT	Credit	.00	.00	N	.00
4	DEBIT	Debit	.00	.00	N	.00
5	MAN CRED	Manua	.00	.00	N	.00
6	IN-HOUSE	In Hou	.00	.00	N	.00
7	MAN DEBIT	Manua	.00	.00	N	.00
8	FOODSTAMP	Food S	.00	.00	N	.00
9	LOTTERY	Lotto	.00	.00	N	.00
10	DRIVE OFF	Drive	.00	.00	N	.00
11	COUPON	Coupo	.05	20.00	N	.00
12	SVC		.00	.00	N	.00
13	PUMP TEST	Pump	.00	.00	N	.00
14	*	Cash	.00	.00	N	.00
15	*	Cash	.00	.00	N	.00

- 4) Put it in Record Mode
- 5) Put it in Edit Mode

MOP numbers greater than 20 are NOT allowed	
Mop Number	14
Mop Name	New MOP
Method of Payment Options	
Mop Code	\$5 Cash
Minimum Sale Amount	.00
Maxium Sale Amount	5.00
Force Safe Drop?	N
Limit to require drop	.00
Open Drawer on Sale?	Y
Tender Amount Required?	N
Cashier Report Prompt?	N
Allow Zero Sale?	N
Allowed Without Sale?	N
Allow Refund?	N
Allow Change?	Y
Allow Safe Drop?	Y
Allow Money Order?	Y
Force Ticket Print?	N
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- 6) Fill out the information in the pop-up box. SAVE.